

## **Bonding WSU Employees for Honesty**

### **POSITION SCHEDULE BONDS**

The state of Washington protects itself and its agencies against economic loss due to dishonest acts by appointed officers and employees through the purchase of Position Schedule Bonds. (RCW 43.17.100)

Limits and details of current coverage are available from Risk Management Services; telephone 509-335-6893.

### **REPORTING SUSPECTED VIOLATIONS**

WSU personnel are responsible for reporting any WSU officer or employee who, while conducting official University business, is suspected of committing a dishonest act which causes economic loss to WSU.

Refer to the applicable section to report a loss, irregularity, or improper action:

- Improper governmental actions reported to the state auditor under the state Whistleblower Statute which provides protection against retaliation by employers (see *BPPM* 10.20).
- Equipment losses (see *BPPM* 20.50).
- Irregularities reported to the Internal Audit Office (see *BPPM* 30.12).
- Losses from petty cash funds (see *BPPM* 30.50).
- Losses from till cash funds (see *BPPM* 30.51).