Pest Control

OVERVIEW
When rodents, insects, or other pests, including birds or bats, infest or inhabit University locations, University departments are to implement the following pest control procedures.

Other wild and domesticated animals are covered under SPPM 6.28: Animal Control.

PEST CONTROL
University departments may either:

- Request pest control specialist or contractor; or
- Directly control a pest, if allowed by campus policy. (See Departments Directly Controlling Pests.) NOTE: WSU Tri-Cities and WSU Vancouver departments must contact the campus Facilities or Environmental Health & Safety (EH&S) departments for pest control services.

Obtaining Pest Control Specialist/Contractor Services

In Whitman County

Public and Common Area Spaces
WSU personnel in Whitman County may contact Facilities Services, telephone 509-335-9000; or EH&S, telephone 509-335-3041; to request assistance from the appropriate pest control specialist or contractor.

Facilities Services and EH&S evaluate Whitman County areas. After evaluation, including possible consultation with an outside contractor, Facilities Services and EH&S determine if treatments are feasible and who would be financially responsible.

If treatments are determined to be feasible and effective, Facilities Services pays pest control contractor treatment charges for public access and common areas (e.g., classrooms, public restrooms).

Departmental Spaces
If treatments are determined to be feasible and effective, Facilities Services pays pest control contractor treatment charges for departmental areas in Whitman County where the department was not responsible or negligent for the infestation. Contact Facilities Services; telephone 509-335-9000; to request assistance.
Pest Control

Departmental Spaces (cont.)

If personnel cause a pest problem in a departmental space, their department is responsible for paying for the pest control contractor. The responsible department is also responsible for treatment charges if the infestation spreads to other departments or areas.

WSU Pullman has contracts with local vendors for pest control. A departmental official with expenditure authority (see BPPM 70.02) provides appropriate account coding and signs the vendor's invoice. The department routes the approved invoice to the Accounts Payable--Contracts Desk in the Controller's Office for payment.

Housing, Dining, and University Recreation Spaces

For pests in Housing, Dining, and University Recreation facilities in Whitman County, departments and/or personnel are to contact Auxiliary Facilities Services; telephone 509-335-1541.

Auxiliary Department Spaces

For pests in Whitman County facilities managed by self-supporting auxiliary department, e.g., Athletics, Transportation, departments and/or personnel may:

- Directly contact a pest control contractor (see procedures in Departmental Spaces); or
- Contact EH&S or Facilities Services for assistance.

EH&S

EH&S maintains a WSU Pest Control Program Document that describes roles and responsibilities regarding pest control in Whitman County. EH&S also maintains a call list to help coordinate WSU departments, local agencies, and contractors who provide pest control services. To access the program document and call list, contact EH&S or go to the EH&S Pest Control webpage at:

[ehs.wsu.edu/public-health/pest-control/](ehs.wsu.edu/public-health/pest-control/)

Outside of Whitman County

Departments and/or personnel at University locations outside of Whitman County are to contact the campus or station facilities department to request pest control. The campus or station facilities department dispatches the appropriate contractor or personnel to provide assistance.
Pest Control

**WSU Spokane**
WSU Spokane Facilities or EH&S departments pay pest control contractor investigation and treatment charges related to control of pests in all WSU Spokane public access, common, and departmental spaces.

**WSU Tri-Cities**
WSU Tri-Cities Facilities pays pest control contractor investigation and treatment charges related to control of pests in all WSU Tri-Cities public access, common, and departmental spaces.

NOTE: WSU Tri-Cities departments are responsible for paying for pest control contractor investigation and treatment charges if the departments, deliberately or by negligence, cause the pest problems.

**WSU Vancouver**
WSU Vancouver Facilities Services pays required pest control contractor investigation and treatment charges related to control of pests in all WSU Vancouver public access, common, and departmental spaces. Contact WSUV Facilities Services for assistance; telephone 360-546-9706 or 360-546-9000.

**WSU Everett**
WSU Everett Facilities provides pest control investigation and treatment related to control of pests in all WSU Everett public access, common, and departmental spaces.

**Birds or Bats in Building**
For birds or bats in buildings, departments must contact the campus public safety office. The campus public safety office contacts campus EH&S, facilities, and other applicable departments to assist with removal.

See also **SPPM 6.35**.

**Departments Directly Controlling Pests**
University departments at locations other than WSU Tri-Cities and WSU Vancouver may directly control pests if the requirements below are followed.

- First, contact the applicable campus EH&S office for review and approval of proposed control measures and actions.
- Use appropriate and safe control measures.
- Ensure that individuals controlling the pests have applicable training and licenses.
- Post appropriate warning signs.
Pest Control

| Departments Directly Controlling Pests (cont.) | • Provide Safety Data Sheets to all departmental employees that may access treated areas.  
| | • Meet all other applicable state and federal regulations. |
| See also SPPM 5.10 and BPPM 45.65, 45.67, 45.69, and 45.70. |